



Australian Institute of Landscape Architects
Preliminary Application form for
On Leave Status
(includes Paternity/Maternity Leave)

This is a preliminary application form for registered members of the AILA who wish to apply for Maternity/Paternity Leave or other Special Circumstances Leave from their Professional Membership. This status is not available to Graduates or Students.

More information may to be required once this form has been assessed.

Under the AILA rules, a member may be granted leave from the full membership for home duties, maternity duties or similar circumstances. Other special cases may be granted from time to time by National Council – such as special study leave for full time study or during periods of no paid employment. On Leave Status means that the member retains all entitlements but at a reduced rate of membership. This is usually half the fee paid by a full member.

However as each case is considered on a case-by-case basis, please provide a statement explaining why you require the leave from full membership. Please provide a concise and clear explanation to assist the assessment. This statement will allow for a determination on what basis you can be allowed to be moved to leave status.

Please fill in as much as possible and forward to AILA National Office by email as PDF (admin@aila.org.au)

Surname

Given Names

Postal Address

Suburb/TownStatePostcode

Phone Business (.....)..... Home Phone (.....).....

Fax (.....).....Mobile:

Email

AILA membership status: Registered/Fellow

Date of leaving paid employment:

Expected date to return to employment:

Period of Leave: Leave may be granted for one year at a time/till the end of the next financial year, after which leave needs to be renewed.

Variations:

AILA reserves the right to vary the process of entry for Registered membership.

On Leave Status

Applicant's Statement

An Registered member may be granted leave from full membership for home duties, maternity duties or similar circumstances. Other special cases may be granted from time to time by National Council – such as special study leave for full time study or during periods of no paid employment either through landscape architecture or allied professional activities.

On Leave Status means that the member retains all entitlements but at a reduced rate of membership. This is usually half the fee paid by a full member.

Reasons for Application for On Leave Status

Signature _____ Date ____/____/____

Please mail or email the completed form to

**Australian Institute of Landscape Architects
GPO BOX 1646, Canberra ACT, 2601
Phone 02 6248 997**

email admin@aila.org.au

www.aila.org.au