



**AUSTRALIAN INSTITUTE OF LANDSCAPE ARCHITECTS  
Victorian Group**

**2005 PRESIDENT'S AWARD FOR LOCAL GOVERNMENT**

**INFORMATION and GUIDELINES  
& Nomination Form**

**Closing date for nominations:  
Monday, 4:00pm, Monday 19<sup>th</sup> September 2005**

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ACN 008 531 851

## 1. Introduction

### The Australian Institute of Landscape Architects (AILA)

The Australian Institute of Landscape Architects (AILA) is a non-profit professional institute formed to serve the mutual interests of its members and the wider profession throughout Australia.

The Institute provides the primary leadership, structure and network to effectively harness and focus the intellectual energy of Australian landscape architects in the creation of more meaningful, enjoyable, equitable and sustainable environments.

Increasing urbanisation and growing pressures on natural systems, reflect a complex set of social, physical, economic, aesthetic and cultural forces. Achieving effective and sustainable outcomes in the built and natural environment requires an integrated response.

The public domain, in which the majority of landscape architects operate, plays an increasingly important role as the venue for social interaction, celebration and human endeavour. Consequently it is essential that the public domain incorporate places that are meaningful, enjoyable, and equitable for the people who use them.

Landscape architects have a leading role to play in defining and implementing such integrated solutions. To fulfill their leadership role, landscape architects need to be not only creative in planning and design but also effective in influencing policy, priorities, allocation of resources and public perceptions and expectations. AILA provides the organisational structure through which landscape architects in Australia can effectively respond to these challenges.

### The President's Award for Local Government

This award has been developed to recognise outstanding contribution and leadership by local government in the development and enhancement of community life and the public realm.

This award is a means whereby AILA recognises excellence across the professions and may be granted to agencies and practices that are not members of the AILA. It is not necessary for a landscape architect to have been involved in the project.

## 2. Project Types

The types of projects that may be considered for this award include:

1. Constructed landscape developments at all scales of work including:
  - Civic design and design of urban space (streetscapes, plazas, urban renewal)
  - Landscape with buildings and infrastructure (landscape of any nature around or within public buildings)
  - Public open space and recreational facilities (landscape design for public open space for recreational use)
  - Heritage landscapes (conservation, management and interpretation)
  - Transport and infrastructure (road, cycle and rail corridors, civil works)
  - Landscape art (permanent or temporary works of art, sculptures, memorials and lighting)
  
2. Urban, community and regional planning projects including:
  - Master planning (landscape and site master planning)
  - Policy and legislation

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- Visual assessment and analysis
  - Landscape assessment and analysis
  - Conservation planning
  - Landscape management
  - Consultation, mediation and facilitation
3. Environmental management and sustainability projects including:
- Environmental policy development
  - Conservation and asset management
  - Ecological function and restoration
  - Experimentation and monitoring
  - Sustainable practice
4. Research and communication projects including:
- Research (specifically relating to aspects of landscape design, planning, and environmental management)
  - Publications
  - Media
  - Compilations and records

### 3. Judging Criteria

The main criteria for judging are:

- Design or planning excellence and functional quality in a local government context
- Environmental responsibility and sustainability
- Relevance to the profession of landscape architecture, the public and local government

### 4. Eligibility and Conditions of Entry

#### Eligibility

Entry to the AILA Victoria Local Government Award is available to:

- local government in Victoria
- landscape architecture practices with directors or principals as corporate members of AILA
- practices that are not members of the AILA

Projects for consideration for this award may be selected either from the projects submitted for the AILA Victoria State Project Awards or by separate nomination using the form supplied with this document.

## Conditions of Entry

1. Projects nominated must be situated within Victoria that and the entrant must be based in Victoria.
2. It is not necessary for a landscape architect to have been involved in the project but it must have been implemented by or on behalf of a local government agency.
3. Projects must have been completed or constructed before the submission date. If the project is clearly defined staged project, then the stage concerned must be completed.
4. Each nomination is to include a declaration stating that the works were designed by or under the supervision of the entrant.
5. The AILA reserves the right to retain all entries and their images indefinitely and to publish (hard copy and online) the information submitted except where an entrant requests that information should not be published.
6. Images submitted may be used during the awards presentation ceremonies, for other promotional publications and be released to the media.
7. There is no entry fee for submissions for this award.
8. A separate submission may be made for a project that has been entered into the AILA Victoria State Project Awards should an entrant wish the project to be considered for this award. This submission should use the nomination form included in this document. Additional entry documentation is not required in this case.
9. Entries that do not supply the information and images in the form required may not be acceptable to the judging panel and therefore may be excluded from consideration for this award.
10. Should dispute arise regarding non-judging issues such as entry or eligibility, the AILA Victoria Awards Committee shall determine the outcome.
11. The decision of the Jury is final.

## 5. Entry Documentation and other Requirements

Each entry must include:

1. the nomination form
2. a project summary
3. images in digital format (no slides)
4. supporting documents

(Note that if the project has also been nominated for a State Project Award then it is not necessary to supply further information for this award. In this case entrants should check the appropriate box on the nomination form contained in this document)

### Nomination Form

All entries must include a signed and completed nomination form.

### Project Summary

The project summary is to provide the background and general information on the entry that allows the jury to fully appreciate the detail of the project and its context. The summary should not exceed 1000 words and should include:

- project name
- project budget (indicative).

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- ❑ brief outline of the scope of work, concept and intent (including relevant details so the jury understands how the outcome matched the brief)
- ❑ role of those involved including the council and consultants
- ❑ significance of the project (this should address the judging criteria)
- ❑ special factors such as why the project is unique and any unusual problems solved.

### Project Images

Each entry is to include a maximum of five images. Images should support the submission and inform the jury as to the nature of the project and its special features. Images may include photographs of the site and its elements, project documentation, drawings, graphics or models.

The images are to be provided in two formats:

- **JPEG or GIF** format suitable for screen viewing, web publishing and incorporation into the PowerPoint presentation used at the Awards Presentation Dinner. Images to be optimized at **72 dpi** (dots per inch) resolution and be a **maximum 640 pixels (22.5 cm) on the longest side**;
- **TIF** format (same images in the same order but at greater resolution) for later print publication. Images to be optimised at **200 dpi** and be **20cm on the longest side**.

A document must be included with image files with the name of the project and a one or two sentence caption description of each image.

As images may be used for publicity and promotional purposes by AILA please ensure that the permission of the original photographer or organisation owning those images is obtained before including them in the submission. The name of the photographer or artist should be included where images are to be credited to a specific person or organisation.

### Supporting Documents

Supporting documents should be included where they will assist the jury in understanding the nature of the project. These may include:

- ❑ Drawings to illustrate the project to cover a maximum of one A1 sized sheet. These should be reduced to A3 size providing clarity is maintained.
- ❑ One bound copy of planning or research documents relevant to a submitted project.
- ❑ One copy of any additional material.
- ❑ Video presentations to a maximum of 5 minutes.

### Documentation Format

Entries are to be submitted as follows:

- ❑ Signed copy of the **Nomination Form**.
- ❑ **Jury CDROM** – Two copies of the CDROM are to be provided ready for use by the judging panel. This should be clearly labeled as the Jury CD and include:
  - the Project Summary
  - the JPEG or GIF versions of the project images.
  - a Word document listing the image descriptions and any photographic or artistic credits.
  - electronic versions of any other supporting information.
  - a PowerPoint presentation containing all submitted images with associated captions and other relevant text.

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- a Word or PDF document containing the submitted images, captions and other relevant text.
- **Media CDROM** – One CDROM is to be provided ready for release for print publication. This should be clearly labeled as the Media CD and include:
  - the Project Summary
  - the TIF versions of the project images.
  - a Word document listing the image descriptions and any photographic or artistic credits.
- One **bound copy** of any planning or research documents associated with the Planning, Environment or Research and Communication categories.

## 5. Judging Process

### Jury Members

Judging of the AILA Victoria President's Award for Local Government will be undertaken by the President of AILA Victoria and a representative of the City of Melbourne.

### Judging Process

Projects for consideration for this award will be selected from:

- Submissions received using the attached nomination form.
- Submissions in all AILA State Award categories which meet the criteria for this award.

Applicants should be aware that their submission will be the only material used by the jury in determining the winner of this award and that no presentations or site visits will be necessary unless the project is also short-listed for a State Project Award.

# 2005 AILA Victoria Local Government Award NOMINATION FORM

A separate nomination form is to be used for each project entry.

## Project Details

Name of Project: .....

Location: .....

Council: .....

Contact person .....

Phone ..... Fax .....

E-mail.....

This project has also been submitted to the 2005 AILA State project Awards

## Attribution for the Award Certificate

Recipient: .....

Project: .....

(Optional)Client: .....

Additional/Client Certificate: List on separate piece of paper if required.

.....

The person or company making this nomination is responsible for ensuring the correct attributions of the parties involved. AILA takes no responsibility for any parties omitted from the entry form.

## Declaration

I declare that:

- This project has been completed
- The information provided is correct
- The project has not previously received an AILA Victoria Award
- The client/council supports the submission of this entry
- Any consultants involved support the submission of this entry
- The project was designed by or under the supervision of

Name of Designer/Supervisor: .....

Name: .....

Signature: .....

Date: .....

Please submit this form and entry by **4:00pm on 19<sup>th</sup> September 2005** to:

**AILA Victoria Project Awards, PO Box 18025, Collins Street East, Melbourne VIC 8003**

or by courier to:

Australian Institute of Landscape Architects, Level 1, 41 Exhibition Street, Melbourne, VIC 3000